

### VMMC & Safdarjung Hospital, New Delhi-29

Applications are invited through **Walk in interview on 25<sup>th</sup> September 2019 (reporting time 9.00 - 9.30 am) at Department of Pharmacology, 6th floor, College building, VMMC & Safdarjung Hospital, New Delhi-29 for one Data Entry operator under ICMR funded task force project on Rational use of Drugs . The post is purely temporary for the below mentioned period and shall be filled on the basis of skill test and interview.**

Name of the Post	Duration	Consolidated Salary	Essential Qualification	Desirable Qualification	Job Requirement	Age Limit
Data Entry operator at VMMC & SJH	1 posts for 12 months at Delhi	Rs. 17,000 Per month	Intermediate or 12 <sup>th</sup> Pass from recognized board. A speed test of not less than 15000 Key depressions per hour through speed test on computer in English.	Graduate candidate with relevant work experience in a scientific organization would be preferred.	Prescription data collection from hospital, Data entry and assisting the PI/Co-I in the project or any job assigned by higher authority from time to time	25 Years

1. Qualification /Degree should be from a reputed institution/University.
2. Mere fulfilling the essential qualification /experience does not guarantee selection.
3. Canvassing in any form will be a disqualification.
4. No TA/DA will be paid either for attending the interview or joining the post.
5. Persons already in regular time scale service under any Government Department/Organization are not eligible.
6. Assessment in the subject area will be held, if required to shortlist candidate of the interview on the same day depending upon the number of candidates.
7. The appointing authority has the right to accept/reject any application without assigning any reasons and no correspondence in this matter will be entertained.
8. Please give the details of two responsible person of your locality or two reference to whom you are known

Candidates must bring along with them all relevant documents in original and one set of attested photocopies of the same and two passport size recent colour photograph.

Dr C D Tripathi

Director-Professor

VMMC and Safdarjung Hospital